

## ANNUAL SCIENTIFIC MEETING 2022

21-22 July 2022

#TOGAASM22



The TOGA Annual Scientific Meeting (ASM) Local Organising Committee (LOC) welcomes abstracts on any scientific study of merit for submission, particularly those that provide new and original data relevant to the Australian and New Zealand environment. Abstracts pertaining to clinical trials, translational studies or quality of care focusing on thoracic malignancies will be highly regarded.

### Abstract Guidelines

- Abstracts should represent the original work. Research work should be innovative. Work can have been presented prior to the TOGA ASM but **MUST** include new information. Pharmaceutical company-sponsored studies providing new information will be accepted if the lead author and presenter is an investigator from Australia or New Zealand.
- The submission of Clinical Trials in Progress is allowed.
- Abstracts must fit at least one, and up to three, of the submission categories below.
  - Biomarkers, genetics/bioinformatics
  - Clinical trials in progress
  - Epidemiology
  - Diagnosis and screening
  - Imaging
  - Medical oncology interventions
  - Thoracic cancer biology and novel targets
  - Nursing and allied health
  - Pathology
  - Radiation oncology
  - Surgery
  - Palliative care/symptom management
  - Risk factors and prevention including smoking cessation
  - Health services research, care delivery, clinical trial access, and policy
  - Improving the patient experience
  - Survivorship
- It is recommended abstracts are structured as follows:
  - Background
  - Objectives
  - Methods
  - Results
  - Conclusion
- Abstracts should not exceed 300 words in length, excluding author(s) names, affiliations, organisations, and references.
- Figures, tables, charts, and graphs are not permitted in the initial abstract submission, although they can be included in your poster.

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- There is no limit to the number of co-authors per abstract.
- Individuals may only submit one abstract for oral presentation as first author, and one abstract as presenting author as a poster presentation.
- Abstract titles should include capitalisation of the first letter of all major words in the title as well as prepositions, articles, and conjunctions of four letters or more. Do not capitalise all words.
- Please only use standard abbreviations or define them in full.
- Results must be included. Abstracts with “results will be presented” statements will not be considered.
- Successful abstracts will be published in the ASM handbook and other ASM literature as applicable. Please ensure the complete first name, middle initials (optional), last name and institutional affiliations of authors is listed. Please note that submission of abstracts implies the author’s consent to publish the details.
- The presenting author must be listed as an author on the abstract during submission. If for any reason the nominated presenting author cannot submit the final poster a replacement author can give the presentation, but the replacement presenter must have been listed as an author during the original abstract submission. If no named authors are available, the abstract must be withdrawn.
- The submitting author must ensure that all co-authors have read and approved the title, summary, presenter names and affiliations. If the person submitting the abstract is not the corresponding author, please indicate who will receive correspondence about the submission.
- Individuals should nominate whether they would like to present as an oral presentation with Q&A or poster. If there are too many oral presentation requests, some abstracts will be allocated a poster presentation regardless of request. It is proposed that each oral presentation is 10 min, with 3 min Q and A, however, the LOC reserves the right to change the duration of oral presentations due to merit or program scheduling.
- Documents that do not conform to the guidelines will be asked to revise.
- Documents received after the given deadline, due to any reason, will not be accepted unless the deadline is extended.

### Abstract Submission

- Abstracts should be submitted using the Abstract Submission Form available at: <https://thoraciconcology.org.au/asm-22abstracts/>
- Submit your abstract according to the above guidelines to [info@thoraciconcology.org.au](mailto:info@thoraciconcology.org.au) by **5pm AEST on Friday, 29 April 2022**.
- After submission, you will receive an acknowledgement email of receipt.

### About the Review Process

- Abstracts will be reviewed by the TOGA ASM LOC according to the following criteria:
  - Structure and clarity

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- Scientific validity
- Originality and interest
- Potential significance
- Completed rather than future work (i.e. final results)
- Specific rather than general findings
- Awards will be available for successful abstract presentations.
- The Best Poster Award is available to any applicant who presents a poster.
- The Best Poster presentation will be awarded a prize subject to the following criteria:
  - Content
  - Organisation and layout
  - Design
  - Verbal presentation
- The TOGA ASM Convener serves as the head of the Local Organising Committee and will make the final decision on which abstracts are accepted.
- Results of the abstract review will be sent to the author by **mid-June 2022**.
- If a revision is required, the revised abstract must be sent back within one week of request.
- If your abstract is accepted, you will be invited to register for the TOGA ASM. NOTE: Failure to register will result in withdrawal of the abstract.

### New Investigator Award

- To be eligible for a TOGA ASM22 New Investigator Award, the applicant must:
  - be a TOGA Member at the time of presentation.
  - be the presenter and first author of the abstract.
  - have primarily conducted the research presented in the abstract.
  - be enrolled full or part-time in an undergraduate or postgraduate degree; OR, within 5 years of receipt of a relevant degree; OR, within 5 years of first presentation of research findings at a national or international meeting. Candidates who have career disruptions are still eligible provided they have been out of training for no more than 5 years full-time equivalent.
  - provide a contact email address for academic supervisor / mentor at the time of abstract submission.
- The best oral presentation by a New Investigator will be awarded a prize subject to the following criteria:
  - Content
  - Organisation
  - Verbal presentation
  - Response to questions
- We reserve the right to withdraw the New Investigator Award if submissions are too few.

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### Presentations

- Accepted abstract authors will be invited to bring a Static Poster to be displayed in the meeting venue as well as submit the Poster in electronic format for the poster session.
- Selected abstract authors may also be invited to present an oral presentation as part of the main program.

### Important Information for Authors

- If your abstract is accepted, the presenting author must register to attend the TOGA ASM by **8 July 2022**.
- If the co-authors would like to attend the meeting, their registration and payment are required to be made independently.
- Authors are responsible for proof reading and submitting an abstract or poster without errors, as they will be reproduced in the format they were submitted.
- The corresponding author is responsible for the abstract content. This author is the contact person for submission or communication purposes and is also responsible for disseminating information related to the co-authors.
- All enquiries regarding abstract submissions should be emailed to [info@thoraciconcology.org.au](mailto:info@thoraciconcology.org.au).